

# ATHLETIC CLEARANCE

*Quick steps for parents/students using the online athletic clearance process.*

**Prepared for:**

Athletic Directors  
Athletic Assistants  
Parents/Students

**Prepared by:**

Home Campus

Questions? Go to [Support.AthleticClearance.com](https://Support.AthleticClearance.com) and submit a ticket.

# Online Athletic Clearance

1. Visit **AthleticClearance.com**. Click on the Florida Picture
2. Click on “**Create an Account**” and follow steps. Or sign in if you have previously created an account (optional, but recommended: watch the tutorial video below the sign in box)
3. **Register**. PARENTS register with valid email username and password
4. Login using your email address that you registered with
5. Select “**Start Clearance Here**” to start the process
6. Choose the School Year in which the student plans to participate. *Example: Football in Sept 2021 would be the 2021-2022 School Year.*  
Choose the School at which the student attends and will compete for.  
Choose Sport. \*You can also “Add New Sport” if a multi-sport athlete.  
Electronic signatures will be applied to the additional sports/activities.
7. Complete all required fields for Student Information, Educational History, Medical History and Signature Forms. **(If you have gone through the AthleticClearance.com process before, you will select the Student and Parent/Guardian from the dropdown menu on those pages)**
8. Once you reach the **Confirmation Message** (if your school uses it) you have completed the process
9. All of this data will be electronically filed with your school’s athletic department for **review**. When the student has been **cleared for participation**, an email notification will be sent

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# Online Athletic Clearance FAQ

## What is my Username?

Your username is the email address that you registered with.

## Multiple Sports

On the first step of the process, you have the ability to “Add New Sport”. If you use this option, you fill out the clearance one time and it is applied to the sport selected.

If you complete a clearance and come back at a later date to add a sport, you will “Start New Clearance” and then autofill student and parent information using the dropdown menus on those pages.

## Physicals

The physical form must be downloaded on Files page.

## Why haven't I been cleared?

Your school will review the information you have submitted and Clear, Clear for Practice or Deny your student for participation. You will receive an email when the student's status is updated.

## My sport is not listed!

Please contact your school's athletic department and ask for your sport to be activated.